



Safeguarding and Child Protection Procedures (Appendix A)

Dell Primary School

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The following pages contain the procedures we follow, in light of our Safeguarding and Child Protection policy. These are specific to each school across Evolution Academy Trust.

Roles and Responsibilities

Role	Name(s)	Contact details
Designated Safeguarding Lead (DSL)	Mrs T. Westrup	01502 565956 admin@dellprimary.org.uk
Deputy DSLs	Mr S. Keeler Miss N. Moss Mrs S. Berrecloth	01502 565956 admin@dellprimary.org.uk
Prevent Lead	Mrs T. Westrup	01502 565956 admin@dellprimary.org.uk
Senior Attendance Champion	Mrs T. Westrup	01502 565956 admin@dellprimary.org.uk
Mental Health Lead	Mrs S. Berrecloth	01502 565956 admin@dellprimary.org.uk
Designated Lead for Looked After Children	Mr S. Keeler	01502 565956 admin@dellprimary.org.uk
Designated Lead for Young Carers	Mrs S. Berrecloth	01502 565956 admin@dellprimary.org.uk
Headteacher	Mr S. Keeler	01502 565956 admin@dellprimary.org.uk
Chair of Governors	Mr M. Chapman	01502 565956 admin@dellprimary.org.uk
Named Safeguarding Governor	Mr M. Chapman	01502 565956 admin@dellprimary.org.uk
EAT Head of Safeguarding and Attendance	Angie Chusonis	a.chusonis@evolutionacademytrust.org.uk 01603 981213
EAT Director of School Improvement	Katie Lawson	k.lawson@evolutionacademytrust.org.uk 01603 981215

Our Curriculum:

At Dell Primary School, safeguarding is at the heart of our broad and balanced curriculum. We recognise that safeguarding is the responsibility of everyone. We aim to equip our pupils with the knowledge, values and skills they need to thrive in the wider world around them.

PSHE Our PSHE curriculum enables pupils to develop the knowledge and skills to manage their health, safety and wellbeing. Through the SCARF PSHE curriculum, children learn life skills that can help them be happy, healthy and safe. Relationships and Sex Education (RSE) is an integral component of our safeguarding curriculum. Children are taught, through age appropriate lessons, information about respect, relationships and consent. We aim to help pupils develop and recognise healthy relationships, and identify appropriate and inappropriate behaviour. We aim for our pupils to be confident to seek advice and ask questions in a safe and supported environment. **British Values** We promote the British Values of mutual respect, tolerance, rule of law, democracy and individual liberty. By embedding these values in our curriculum and school life, we aim for our school to be an inclusive environment where everyone is respected, protected and feels safe.

Training and Induction:

New staff:

At induction, staff will be provided with information about how to record and report safeguarding concerns. They will be shown how to record concerns using our online platform (CPOMS) by a DSL/DDSL. In addition, they will be told where they can find paper based safeguarding recording forms, given information on how to complete both reporting measures and informed of the processes to follow.

Temporary staff and visitors

Our safeguarding procedures are shared with temporary staff and visitors upon arrival at the school via our electronic sign-in screen and a safeguarding leaflet which is given to all visitors to the school/ They are verbally informed of who they should speak to if they have concerns regarding any aspect of safeguarding, and which DSL's are on site each day.

Procedures for Managing Concerns

Staff

At Dell Primary we record safeguarding concerns using an electronic system called CPOMs. CPOMs is used to record any safeguarding concerns and is monitored by DSLs throughout the day. Incidents are read and actioned accordingly. If for any reason CPOMs cannot be accessed, a paper form is available.

Specific Safeguarding Issues

In addition to contextual safeguarding, our current local priorities are county lines, online safety and domestic abuse.

Useful Contacts:

Customer First/Professional Helpline: **0345 606 6167**

Customer First Public number: **0808 800 4005**

Police (emergency only): 999

Norfolk Police main switchboard: 101

LADO: 0300 123 2044